

Minutes of the Meeting of the WFDF Board of Directors (via Conference call) Saturday, March 5, 2011

UTC, UK, POR- 22:30 GER- 23:30 USA NY, VA, MI 17:30 USA CO, AZ 15:30 USA CA, CAN BC 14:30 Japan 7:30 (Sunday, March 6th) Taiwan 6:30 (Sunday, March 6th)

Board members in attendance: Robert Rauch, Kate Bergeron, Sandie Hammerly, Michael Hu, Jesus Loreto, Brian Gisel, Fumio Morooka, Patrick van der Valk, Jack Cooksey. **Also attending:** Volker Bernardi (executive director), Kevin Givens (administrative consultant)

Unable to attend: Simon Hill, Ryan Scott

Call to order - Nob Rauch welcomed everyone. Goal to wrap up in about 90 minutes.

Approval of Minutes of 29 January 2011 Meeting: Motion to approve Minutes: Yes - 8, no - 0, Abstain - 1.

Decisions between meetings: None

Report by the President --- none

Report by the Executive Director --- none

Volker (new full time executive director) is in California this weekend spending time with Kevin (prior part time executive director) to complete the data transfer and provide an orientation regarding WFDF processes and procedures. Kevin reports things are going well. Completed review yesterday of three boxes of physical files, which they were able to pare down to two. Kevin will ship boxes to Volker in Germany.

ExComm has asked Kevin to create an Administration manual that can be updated as needed and passed forward to others to assist in future transitions.

Kevin expressed some concern regarding Volker's expertise in managing the web site. Kevin and Volker will follow-up with ExComm.

Events

Revisions to Bid Solicitation Document. Rauch called attention to the new Bid document. Appreciation expressed to Si Hill, Sandie Hammerly, Piers Truter and other members of the Ultimate group for their efforts in reviewing draft and providing extensive improvements. Among the areas of focus were clarifications related to medical service requirements, field safety/quality and WFDF's taking responsibility for procurement of official event merchandise bids/vendor policies. A copy of the new document and budget template have been posted to the WFDF web site and also distributed to those indicating an interest in submitting bids for 2011 and 2012 events.

Rauch pointed out that while much work has been on the document, WFDF should consider it an active document with the goal to improve and change as needed.

Motion by Rauch to approve the revised WFDF Bid Guidelines for Ultimate Championship Events. Second Sandie Hammerly. Unanimous approval.

<u>Inquiries from potential LOCs to host 2011 and 2012 events.</u> Rauch called attention to page nine of the Board briefing book that provided an overview of organizations/individuals which has shown interest in hosting WFDF events.

Asia Oceana Ultimate Championships 2011. Chinese Taipei has indicated interest in submitting bid for AOUC. Have not heard back from Philippines.

World Ultimate and Guts Championships 2012. Japan and Austria have confirmed they will submit bids. Chinese Taipei has indicated they withdraw their interest and support the Japan bid. Givens has contracted South Africa and informed them that they cannot submit a bid unless dues are current. Bernardi received an email today from Germany indicating interest in submitting a bid. Craig Buchanan (USA) wrote Rauch to see if bid process was still open. Rauch encouraged him to work closely with USGPA if he elects to move forward with a bid.

World Junior Ultimate Championships: There have not been any expressions of interest thus far for WJUC 2012.

Bernardi/Givens to contact all bidders asking them to submit bids by March 28. They will also add this information to the website and announce via Memberlink.

Pan American Ultimate Championships 2011: A bid proposal from Colombia for hosting PAUC had been submitted in late 2010 and a copy was included for review in the Board briefing book. They had recently contacted us, provided a budget earlier this week, and asked for a speedy decision to enable sufficient time for execution of this 2011 event. Prior to the meeting, Rauch asked Si Hill, Jesus Loreto and Brian Gisel to review the bid and to provide feedback on its strengths. All three have recommended that we move forward with accepting the bid, although all felt that there were still a few questions/concerns that needed to be discussed before a final contract could be signed.

Question van der Valk: What is the process for approving the bid? Rauch: Ultimate Committee reviews/recommends and then Board makes final vote to accept.

Van der Valk: Concerned about whether they can pull it off -- can they really get 16 open teams, 12 women's? Loreto: Colombia more accessible to PanAm teams (less expensive than Brazil); LOC has done a great job on past events. Hosting the event here will be of great value for marketing, promotion and execution prior to 2013 World Games. Gisel recommends that we ask for a budget for 12 open and 8 women to make sure the economics make sense, since 16 open and 12 women's teams might be overly optimistic.

Volker Bernardi to contact Brazil (who recently sent an email indicating an interest in preparing a bid for PAUC), explain the situation to them, and ask them to consider presenting a bid for 2013.

Motion Rauch, second Loreto to accept Colombia bid subject to review and discussion by Ultimate Committee of concerns regarding bid and budget with Colombia: Unanimous approval.

WFDF Governance

<u>Formal IOC recognition.</u> In response to a recent email from the Federación Española de Disco Volador (Flying Disc Federation of Spain), Volker Bernardi provided an update on processes required to obtain Olympic recognition.

Based on information by Bernardi as part of the Board briefing book, to be recognized by the International Olympic Committee (IOC), an International Sports Federation (IF) must comply with a stringent set of criteria. These criteria include universality, popularity, governance, athlete welfare and development. Before an IF can be considered by the IOC, the sport it governs must be practiced and organized in more than 50 countries worldwide. Furthermore, the federation must have an anti-doping policy which is compliant with the World Anti-Doping Agency; stage regular world and continental championships; be committed to youth development; have robust and independent governance structures.

Bernardi also explained that WFDF will be required to request official recognition by the IOC if WFDF requests that our national members obtain recognition by their respective NOC's and NSAs. IOC recognition will allow WFDF to participate more actively in the Olympic movement as it would enable WFDF to participate in IOC Olympic Congress and IOC sessions.

Exploration into becoming an IOC recognized sport is among WFDF goals for the future. Bernardi will develop an official response to Spain outlining our current position in the world sports community (including our membership positions within Sport Accord and IWGA, etc).

<u>2011 Census questions</u>. Rauch called members attention to page 38 in the Board Briefing Book which outlined a number of suggestions for updates/additional information to be included in the annual WFDF member census. Goal is to gather information beyond number of players and competitions and to learn more about the operations of the Board (key contacts, Board meetings) as well as other programs (coach training, anti-doping activities, etc) offered to members and to promote the sport. ExComm will continue refinement of the document with the plan to release to membership early in the 2nd quarter.

BULA Memorandum of Understanding (MoU) and WCBU event contract. Rauch and van der Valk have come to agreement on the Memorandum of Understanding (MoU) to outline our agreement on cooperation over the next 5 years. A copy of the MoU was included starting on page 41 of the Board Briefing Book. It is understood that the document can be reviewed/revised as needed based on requests by either party. **Motion by Rauch to accept the agreement.**Second van der Valk. Unanimous approval. WFDF has reviewed the BULA/LOC Event agreement and provided limited recommendations for changes.

<u>Website/System revamp.</u> Rauch reported that general response so far is that it's such a big job that it will be tough to tackle on a piece meal basis. No one has been identified to take on leadership for this critical task. Rauch will continue to pursue. There is a budget of \$5,000 set aside to do this. Van der Valk indicated a willingness to assist, but cannot take the lead on the project.

<u>Risk Management policy.</u> Rauch reported that he undertook development of this document late last year at the request of former president Jonathan Potts. Document is based on a similar document prepared in Australian and based on ISO 31000 standards. A proposal regarding the development/adoption of a formal WFDF risk management policy was presented by Rauch.

Proposal: WFDF will adopt an active risk management policy (proposed language on the following page). Volker Bernardi, Executive Director, will be appointed as Chief Risk Officer for WFDF. The WFDF 2011 Risk Assessment Report (also attached) will be accepted by the Board and submitted for review by Congress in its Summer 2011 meeting.

Three documents were presented in conjunction with this proposal as part of the March 5 Board Briefing book: 1) WFDF Risk Management Policy, 2) WFDF Risk Management: 2011 Assessment, 3) An Outline of Risk Management Best Practices and Support for Proposed WFDF Policy.

Rauch emphasized the importance of this based on recent conversation with one of our Members who is facing a potentially devastating claim resulting from the serious injury of juniors player at a tournament.

Van der Valk: Good idea to do this. Cons that were listed in the proposal need to be thought thru more, feels like those presented are just efforts to negate the pros (he will present additional cons). Do we really need a "chief risk officer"?

Hammerly: Agree with question regarding the need for appointing a "Chief Risk Officer". Recommend that we change to say that preparation of annual report/assessment be assigned to Executive Director and President.

Van der Valk: Suggest that an additional execution risk lies with WFDF's ability to recruit/attract sufficient volunteers and asked that this be added as Risk Area #8.

Van der Valk/Hammerly asked if we needed to vote today or could we wait until next call and allow for a few more edits.

Rauch will make revisions as discussed and re-present to Board.

Membership:

Calling attention to the Provisional membership materials presented by Hungary, Givens attested that Hungary meets the additional membership requirements to become a regular member.

- a) Must be organized with Bylaws that are acceptable to WFDF
- b) Must represent a minimum of 50 individual disc players who are members of its organization
- c) Must hold an annual meeting and/o have another representative mechanism for its constituents to elect a board of directors
- d) Must pay dues to WFDF as established by the Congress, and report annually regarding the number of constituents per the requirements as established by the Board of Directors (the "Census").

Motion by Rauch to approve presenting Hungary to Congress for approval as a regular member, second van der Valk. Unanimous approval.

A vote by Congress to approve **Poland** as a regular member is underway. Current status: 15 members have voted. 40 yes votes. No – 0. Abstain – 0. Votes concludes on April 1.

Givens has also reviewed materials for **Slovenia** and attests that they do meet the requirement to be moved from provisional to regular member. Givens/Volker will circulate their materials to Board for an out of session approval to move to Congress.

Givens to review **Latvia's** application materials for provisional member to determine if they meet requirements to move to regular membership. Bernardi/Givens to follow up with Latvia to determine update contacts and obtain additional materials as needed.

Bernardi to follow up with **Israel** regarding their status. Based on Bylaws provisions which limit participation by provisional member to one time, Israel must become a regular member in order to participate in any future WFDF World Championships.

A number of questions have been raised by Indian players regarding the legitimacy of existing disc federation for **India**. Bernardi pointed out that there do appear to be problems as the National Federation does not appear to be promoting Spirit of the Game according to WFDF

expectations. Bernardi will follow up with Indian federation seeking answers to a number of questions.

Finance

Bergeron asked members of the Board if they had any questions on the 2011 Financial Summary. Based on the fact that the report includes only January, few transactions have occurred. Rauch asked that in the future financial statements include a report of year to date budget compared to actual rather than full year budget. There will be some changes in our future financial reports once we have completed the transition from cash to accrual accounting.

Management of our relationship with Ultimate Peace is requiring more work than originally anticipated. We are working with our auditor to ensure that we are handling and reporting these funds flows appropriately.

Based on Congress votes to date, the 2011 Budget as presented to Congress will pass. Vote will close today March 5. (Update post-meeting: Final results: 20 members voting (16 required). 59 approved (48 required), 4 abstained.)

Anti-Doping

Volker Bernardi called attention to the written report presented as part of the Board briefing book. Bernardi and Anti-doping committee chair Si Hill met on February 5th and recommended the following:

Development of a Medical and Anti-Doping Committee (to replace current Anti-doping committee). Will contact national federations to propose members for this committee. Will be composed of a chair, three doctors and a member responsible for prevention and education.

Education and testing. In 2011 WFDF will focus on education using continental events as the primary resource for briefing athletes. WFDF testing will officially start on January 1 2012 on a World Championship level.

Anti-doping rules: Revised Anti-Doping Rules will come into force on 1 July 2011 after approval by WFDF executive Committee, Board of Directors and Congress.

Committees: DCP (Doping Control Panel for results management), TUEC (Therapeutic Use Exemption Committee for Therapeutic Use Exemptions) and MAC will serve from 1 July 2011 on.

Bernardi and Hill are scheduled to attend the WADA Anti-Doping Symposium March 22/23 in Lausanne. At that time they will confirm whether the recommended plans will meet WADA expectations.

Communications

Newsletter: Bernardi has prepared first draft. Waiting on several additional items early next week from USAU.

Discussion: How to improve communications

Gisel: Board members present at July 2010 meeting in Prague had spoken about having a face to face Board meeting for long range planning/strategic discussion. Amount of work you can get done in person is more effective. Not sure if that is still on the table or not, but trying to meet at Congress is problematic as most are playing.

Van der Valk: We rely a lot on email but its losing its effectiveness. Suggest that also obtain Skype names of Board members and National Association contacts. Really important that we have an engaged active Board, and that we all need to make the effort to communicate/engage. Need to encourage members to actively engage also.

Rauch: In the past we have used some internal forums with limited success.

Van der Valk: Probably doomed to fail unless we are pushing the news out to constituents.

Broadcasting

Proposal from totalsportsasia.com (included in Board briefing book) to distribute content that we provide to them. Rauch: Problem in that WFDF does not have any content.

Proposal from Matt Kass to serve as WFDF Advisor, Broadcasting, Content and New Media Rights.

Van der Valk: These documents were not meant as a formal proposal to the Board. Primarily targeted toward Beach events.

Hammerly reminded the group that based on WFDF guidelines, 100% of team/player fees are to be used for tournament infrastructure and providing player services. Resources for broadcasting should be sought from other sources.

Rauch: WFDF supports any efforts that BULA/TOC wants to pursue, and noted that WCBU event agreements were executed before any formal agreement between BULA and WFDF. Given budget priorities, WFDF won't be able to financially commit to support the proposal for a dedicated broadcast/media advisor at this time. WFDF ExComm commits to be responsive to opportunities that may be presented requiring our approval in connection with the Beach Championship or other events.

Next Meeting/Closing

Rauch asked that the next meeting occur on April 9/10.

With Events Bids due by March 28th, it was recommended that review of the bids be completed by the Ultimate Committee prior to this meeting so that final approval by the Board can occur at the April meeting.

Being no further business, the Meeting adjourned at 00:21 UTC, 6 March 2011.

Respectfully submitted,

Sandie Hammerly Secretary, WFDF Board of Directors